

Norham Gardens Club rules

1. Name and Objects

The Club, founded in 1929, is known as “The Norham Gardens Lawn Tennis Club and has for its objects the provision of lawn tennis, social and other facilities for its members.

2. Constitution

The Club is constituted by these Rules as a non-profit making Members’ Club. In no circumstances during the continuance of the Club, nor at nor after its dissolution shall any assets or surplus funds be distributed to any member or other person nor to any organisation which is not itself either constituted as non-profit making or a charity.

3. Affiliation

The Club shall seek affiliation to the Lawn Tennis Association through the Oxfordshire Lawn Tennis Association and shall adopt and conform to the Rules of these organisations in so far as they can apply. For updated rules (2011) see 14.

4. Types of Member and Subscriptions

The Annual General Meeting shall decide the types of membership for the ensuing year. The Annual General Meeting shall also fix the subscriptions for these types of membership except that the Membership Secretary in consultation with the Chairman and Honorary Secretary shall fix the subscriptions for any Corporate or Temporary memberships that arise during the year.

It should be noted that:

1. The subscription year runs from 1st April to 31st March. For each type of annual subscription the Annual General Meeting may fix a reduced rate for those members who pay on or before 31st March.
2. The subscriptions of all full members include a ‘players contribution’ which the Club passes on to the Oxfordshire Lawn Tennis Association.
3. A member whose subscription is not paid by the due date will not be entitled to the privileges of membership until he or she has paid, and if full payment is not made by 31st May will cease to be a member.
4. discretion in agreement with 2 other members of the Committee accept a reduced subscription for the remainder of the subscription year.

5. Accountancy Year

Except for the purposes of subscriptions (see Rule 4) the Club's financial year shall run from 1st October to 30th September and the accounts submitted to the Annual General Meeting shall be prepared accordingly.

6. Enrolment of Members

Every person who wishes to join the Club shall fill in an application form and submit it to the Membership Secretary. The Membership Secretary may approve straight forward applications, but if he or she has any doubt about an application the matter shall be referred to the Committee for decision.

7. Suspension or Expulsion

The Committee shall have power to terminate or suspend the membership of any member or to exclude any member or visitor whom it considers guilty of a breach of the Rules, or of misconduct or offensive behaviour or who has otherwise behaved in a manner likely to bring the Club into disrepute. Any member so expelled or suspended shall be entitled to attend a Committee Meeting to state their case. The Committee Meeting shall be held as soon as possible, but until it has been held and a final decision reached, the member shall not be entitled to use the Club's facilities.

8. Injury, Loss of Property, etc

Members or visitors leaving unattended vehicles, rackets, clothing or other property at the Club do so at their own risk, and the Club shall not be responsible for any loss, damage or injury resulting from this or any other cause. Any member damaging or removing the property of the Club shall be liable to make good the damage or loss.

9. Visitors

There is no provision by the club to allow members to invite visitors as guests. Visitors will be required to pay the public fee. This rule will be reviewed when the club's situation changes.

Every member of a visiting match team shall be an honorary member for the day and every competitor in a tournament at the Club who is not a member of the Club (and in the case of a competitor under age 18, his or her parent or guardian) shall be an honorary member for the period of the tournament.

10. Management

The management of the Club shall be in the entire control of a Committee of members of which the Officers (who shall be a Chairman, Honorary Secretary, and Honorary Treasurer) shall be ex-officio members. All shall be elected for the year at the Annual General Meeting except that the

Committee shall have power to fill any casual vacancy. The Committee shall from time to time make and revise the Club's Regulations and shall have power to decide any matter unprovided for by these Rules and the current Regulations. They shall meet at least four times in every year and additionally as circumstances require. The quorum at a Committee Meeting shall be six and in the event of equality of voting the Chairman shall have a second or casting vote.

The Committee may delegate any part of its duties to one or more sub-committees which may be composed of any members of the Club. The Committee may also appoint a Club Coach.

11. General Meetings

An Annual General Meeting shall be held each year between 15th October and 15th December inclusive.

The Committee shall call an Extraordinary General Meeting at their discretion or within one month of receipt by the Honorary Secretary of a requisition signed by 20 members (or if the total voting membership is less than 100, by one-fifth of those members) stating the business proposed to be transacted.

Any member wishing to propose a resolution at the Annual General Meeting must send a copy thereof to the Honorary Secretary before 20th September so that provision may be made on the Agenda. The Honorary Secretary shall send to every member entitled to vote at least twenty-one days notice of any General Meeting, together with a copy of the Agenda.

The business of the Annual General Meeting shall include:

1. Approving the Minutes of the previous Annual General Meeting and of any subsequent Extraordinary General Meetings.
2. Considering the Committee's report.
3. Receiving the Honorary Treasurer's Accounts for the year as reviewed and confirmed by an independent examiner.
4. Deciding the types of membership and subscriptions for the ensuing year.
5. Electing the Officers and Committee for the ensuing year, and deciding whether the Club Coach (if in post) shall be a member of the Committee.
6. Any items of which notice has been given and details included in the Agenda.

The business of an Extraordinary General Meeting shall be in accordance with the requisition under which it was summoned and the Agenda issued. At any General Meeting further business may be accepted at the discretion of the Chairman provided it does not call for an alteration of Rules, the winding up of the Club, the transfer or any of the Club's assets, the borrowing of money or any expenditure not within the immediate financial resources of the Club.

Every member (other than winter and other temporary members) shall be entitled to be present and to speak at any General Meeting and, if aged 18 years or over, to vote thereat. In the event of any equality of votes, the Chairman shall have a second or casting vote. At any General Meeting the quorum shall be 10% of the members entitled to vote

12. Rules and Regulations

A copy of these Rules and of the Regulations made by the Committee under Rule 10 shall be available on the club's website and all members shall be deemed conversant with them. The Rules shall not be altered except at a General Meeting, after due notice has been given, and then only provided that two-thirds of those present and voting are in favour.

13. Dissolution

The Club shall be dissolved on the passing of a resolution to that effect at a General Meeting after due notice, but with at least two-thirds of those present and voting. Such a meeting shall appoint a Committee to wind up the affairs of the Club and shall give general directions as to the disposal of any assets within the scope of Rule 2.

14. LTA Rules Regulations and Disciplinary Code (2011)

1. Defined terms

1.1 In the rules, unless the context requires otherwise:

“Disciplinary Code” means the disciplinary code of [the LTA] in force from time to time;

“[LTA]” means [LTA CLG] and its subsidiaries or such successor entity or entities as become(s) the governing body of the game of lawn tennis from time to time;

“[member]” means a member of NGLTC

“Rules” means the rules of [the LTA] as in force from time to time;

2. Conditions of membership

2.1 - Each member agrees as a condition of membership:

(A) to be bound by and subject to these rules (as in force from time to time); (1)

(B) to be bound by and subject to the Rules and the Disciplinary Code. (2)

2.2 - Rule [2(1)] confers a benefit on [the LTA] and, subject to the remaining provisions of this rule, is intended to be enforceable by [the LTA] by virtue of the Contracts (Rights of Third Parties) Act 1999. For the avoidance of doubt, the members do not intend that any term of these rules, apart from rule [2(1)], should be enforceable, by virtue of the Contracts (Rights of Third Parties) Act 1999, by any person who is not a party to this agreement.

2.3 - NGLTC Committee may terminate the membership of any person, or impose any other sanction they determine to be appropriate, in connection with the breach of any condition of membership set out in this rule.

3. NGLTC Committee

NGLTC agrees that each member of the Management Committee will be required, as a condition of election or appointment, to agree to be bound by and subject to these rules, the Rules and the Disciplinary Code, such agreement to contain an express acknowledgement that the Contracts (Rights of Third Parties) Act 1999 applies and that [the LTA] and NGLTC can enforce any breach at its option and in its sole discretion. (3)

4. Coaches and players

NGLTC agrees that all unlicensed and unregistered coaches and, so far as reasonably practicable, players and other persons using the facilities of NGLTC will be required, as a condition of such use, to agree to be bound by and subject to these rules, the Rules and the Disciplinary Code, such agreement to contain an express acknowledgement that the Contracts (Rights of Third Parties) Act 1999 applies and that [the LTA] and NGLTC can enforce any breach at its option and in its sole discretion. (4)

Please refer to the LTA website (<http://www.lta.org.uk>) for complete Rules, Regulations and Disciplinary Code.

Footnotes:

(1) This means that each member of the [club/registered place to play] agrees to be bound by the rules of the [club/registered place to play].

(2) This means that each member of the [club/registered place to play] agrees to be bound by the LTA’s Rules and Disciplinary Code.

(3) This means that the members of the club’s/registered place to play’s Management Committee need to agree to comply with the LTA’s Rules and Disciplinary Code.

(4) This means that each club/registered place to play is expected to get their unlicensed and unregistered coaches; and, as far as is reasonably practicable, players who use their facilities to sign up to the LTA’s Rules and Disciplinary Code.

Notes to accompany NGLTC Rules

In the future when there is a more settled location and infrastructure, rules relating to visiting players, to sole rights for the coach and to the display of rules and information will be reviewed.